Date ……………………………………………… Venue……………………………………….Start time……………………………….

AGENDA

|  |  |  |
| --- | --- | --- |
| 1 | Apologies |  |
| 2 | Present |  |
| 3 | Acceptance of previous minutes |  | Agreed  | Seconded |
|  |  |  |  |  |
| 4 | Chairs review of season. |  |
| 5 | Adoption of Club Accounts |  |  |  |
| 6 | Election of committee:  | Re standing / Standing | Proposed | Seconded |
|  | Chair |  |  |  |
|  | Vice Chair |  |  |  |
|  | Secretary |  |  |  |
|  | Treasurer |  |  |  |
|  | CWO (for those with U18’s) |  |  |  |
| 7. | Appointments of other positions (all optional) |  |  |  |
|  | Team managers |  |  |  |
|  | Pitch / training bookings |  |  |  |
|  | Webmaster / social media |  |  |  |
|  | Kit purchase |  |  |  |
|  | Social Secretary |  |  |  |
|  | Kit Wash |  |  |  |
|  | Referee liaison  |  |  |  |
| 8. | Secretaries update Including any proposed rule/constitution changes.\* |  | Action Points |
| 9. | Any other business\*\* |  | AP |
| 10. | Date of next committee meeting |  | AP |
|  | \* Details of rule changes should be sent to club secretary for circulation 7 days prior to meeting. |  |
|  | \*\*Details of AOB should be sent to club secretary 7 days prior to meeting. |  |